

Job Description for Standard Posts

POST NUMBER	POST TITLE	LEVEL
	Associate Protection Officer	

Duties and Responsibilities

Under the supervision of a more senior officer at the same location, the incumbent performs the following duties:

1. Promotes the elaboration and approval of a municipal law for the determination of refugee status and presents propositions to appropriate authorities;
2. Intervenes with authorities when there are violations of refugee law, e.g. abusive detention, arbitrary detention, abduction, etc.;
3. Assists in the eligibility interviews and provides protection to refugees and persons of concern to UNHCR;
4. Undertakes regular visits to field sites in the region and monitors all protection issues, meets with refugees and local authorities to be fully aware of the situation;
5. Participates in training activities in the field of refugees and human rights law for selected groups, such as implementing partners and local authorities;
6. Assists in assessment needs for durable solutions, individual and mass repatriation, resettlements and local integration, as and when necessary and provides recommendations to supervisor;
7. May be required to supervise and co-ordinate the work of lower level staff; and
8. Undertakes other duties as required.

Qualifications Required:

- University degree in Law/International Law.
- A minimum of two years relevant professional experience.
- Proficiency in two languages (typically English and French), other languages of the organisation an asset.
- Knowledge of the region desirable.
- Ability to establish and maintain good working relations with people of different national and cultural backgrounds.